

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
RUMSON, NEW JERSEY 07760**

**Regular Meeting
September 16, 2025
Rumson-Fair Haven Regional High School Learning Commons
6:30 p.m.
AGENDA**

"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."

- 1. Call to Order**
- 2. Salute the Flag**
- 3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

4. Roll Call

Mr. Dougherty		Mrs. Kiley		Ms. Romano	
Mr. Grant		Mrs. McGinty		Mrs. Thompson	
		Mr. Page		Mrs. Whitehouse	

- 5. Welcome of Visitors**
- 6. Communications**
- 7. Board Reports**

- ❖ Student Representative Report - Reyna Dermer, Alex Olan
- ❖ Finance & Facilities - Mrs. Whitehouse - September 8, 2025
- ❖ Personnel - Mr. Page - September 10, 2025
- ❖ Student Wellness - Mrs. Thompson - September 9, 2025
- ❖ Superintendent's Report

Drills

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	July 17	9:04 a.m.	3 minutes
Communication System Test	July 24	11:00 a.m.	6 minutes
Fire Drill	August 5	8:59 a.m.	4 minutes
Evacuation	August 28	7:45 a.m.	10 minutes

8. Special Presentation

- ❖ Student Safety Data Systems Report for the 2024 - 2025 School Year -
Dr. Meredith Brow, Assistant Principal
- ❖ Graduation Report - Dr. Lee McDonald, Superintendent
- ❖ Board Discussion on 25-26 SY Board Goals

9. Public Comment on Agenda Items

10. ACTION ITEMS

The superintendent recommends Action Items #1-2.

Approve Board Meeting Minutes

1. Recommend Board approval of the following meeting minutes:
 - a. August 26, 2025 Regular Meeting Minutes
2. **Approval of Board Goals for the 2025 - 2026 School Year**
Recommend Board approval of the 2025-2026 Board of Education Goals.

PERSONNEL

The superintendent recommends personnel items #3 - 14

3. Approval of New Positions

Recommend Board approval of the following new positions:

- A. AVA Computer Tech - TCN.HS.AVA.NA.01
- B. Security Monitor - SSM.DS.SAFE.FL.03
- C. Security Monitor - SSM.DS.SAFE.FL.04

4. Approval of Long Term Leave Replacement

Recommend Board approval of the following long term leave replacement for the 2025 - 2026 school year, pending certification:

NO.	NAME	POSITION	STEP / SALARY	EFFECTIVE
1.	Michael Muschello	Math Teacher - Long Term Leave Replacement	Step 3, BA Guide \$65,335 <i>prorated</i>	10/6/2025 - 6/30/2026

5. Approval of New Staff Appointments for the 2025 - 2026 School Year

Recommend Board approval of the following new staff for the 2025 - 2026 school year, pending criminal history and completion of all required paperwork:

NO.	NAME	POSITION	STEP / SALARY	EFFECTIVE
1.	Patrick Martin	Security Monitor	\$25.00 / hour	On or after October 1, 2025
2.	John Tsoukaris	Security Monitor	\$25.00 / hour	On or after October 1, 2025

6. Approval to Amend Leave of Absence Dates

Recommend Board approval to amend the following leave of absence for the 2025 - 2026 school year:

<u>NO.</u>	<u>EMPLOYEE</u>	<u>FROM</u>	<u>TO</u>
1.	5255	<u>Unpaid FMLA</u> 8/27/2025 - 9/5/2025 <u>Return Date</u> 9/8/2025	<u>Unpaid FMLA</u> 8/27/2025 - 9/10/2025 <u>Return Date</u> 9/11/2025

7. Approval of Title II Stipends for Instructional Coaches

Recommend Board approval to approve Title II Stipend Allocation for the 2025-2026 SY, as listed:

No.	Name	Stipend from Title II	Stipend 25-26 SY	% paid by Title II
1	Yannell Maglione	\$4,000	\$4,000	100%
2	Jessica Olszewski	\$4,000	\$4,000	100%

8. Approval of Paraprofessional Assignment Code

Recommend Board approval to approve the following paraprofessionals to be paid through reimbursement from the following districts for the 2025-2026 SY, as listed below:

No.	Name	Position	Salary 25-26 SY	Paid by District
1	Aaron Rogers	1:1 Paraprofessional	\$31,215	Holmdel School District
2	Meagan Springsteen	1:1 Paraprofessional	\$32,865	Long Branch School District

9. Approval of Mentors for New Faculty Members

Recommend Board approval of the following mentors for new faculty:

No.	New Teacher	Mentor	Mentor Stipend
1.	Nicholas Bashore (CEAS)	Megan Wilkins	\$550.00

10. Approval of Permanent Extracurricular Club

Recommend Board approval to move Off Leash from a provisional club to a permanent club at Group IV.

11. Approval of Paid Advisor Position

Recommend Board approval to move the following provisional advisor position to a permanent paid advisor position:

Off Leash - Group IV - \$2,296

12. Approval to Amend Stipend

Recommend Board approval to amend the stipend for Jessica Mentzel as the Off-Leash Advisor from provisional, \$500.00 to Group IV, \$2,296.00.

13. Approval of Advisors for the 2025 - 2026 School Year

Recommend Board approval of the following Advisors for the 2025 - 2026 school year:

CLUB

NAME

GROUP 2 - \$4,554

Spring School Musical Pit Director Amanda Gorfain

GROUP 4 - \$2,296

E-Sports

Christopher Juliano

GROUP 5 - \$1,561

Ethics Club

Justin Langlois

14. Approval of Substitutes for the 2025 - 2026 School Year

Recommend Board approval of the following substitute teachers for the 2025 - 2026 school year:

NO.	NAME
1.	John Castrelos
2.	Michael Muschello
2.	Donna Pellizzi

FINANCE

The superintendent recommends finance items #15-24

15. Approval of Bill List

Recommend Board approval of the following bill lists dated **September 16, 2025**:

General Fund	\$ 744,503.25
Special Revenue Fund	\$ 39,703.48
Capital Projects Fund	\$ 474,110.41
Food Services Fund	\$ 61,475.22
Total	\$ 1,319,792.36
Payroll 08-29-25	\$ 197,857.52
Payroll 09-15-25	\$ 602,500.41
Total Expenditures	\$ 2,120,150.29

16. Approve of Use of Facilities - Non Chargeable

Recommend Board approval of the following applications For Use of School Facilities:

Date(s)	Time(s)	Organization	Event	Facility
10-4-25 to 11-6-25	T & R 6:30-8:30 pm	Huntington Learning Center	5 week crash course	2 Classrooms
1-10-26 to 3-5-26	T & R 6:30 - 8:30 pm	Huntington Learning Center	7 week foundational course	2 Classrooms
5-12-26 to 6-4-26	T & R 6:30 - 8:30 pm	Huntington Learning Center	4 week speed course	2 Classrooms
11-23-25	7:30 am - 11:00 am	Rumson PTO	Rumson Dawg Dash 5k & 1 mile	Track

17. Approval of Attendance at Professional Conferences and or Workshops:

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel	Day	Location
9/18, 10/16, 11/20, 1/15, 2/19, 3/19, 4/23, 5/21	Lee McDonald	New Jersey Superintendent's Study Council	\$850	\$75 per workshop	Half Day - P.M.	New Providence, NJ
9/18, 10/16, 11/20, 1/15, 2/19, 3/19, 4/23, 5/21	Sean Cranston	New Jersey Superintendent's Study Council	N/A	\$75 per workshop	Half Day - P.M.	New Providence, NJ
9/18, 10/16, 11/20, 1/15, 2/19, 3/19, 4/23, 5/21	Sarah Fitzgerald	New Jersey Superintendent's Study Council	N/A	\$75 per workshop	Half Day - P.M.	New Providence, NJ
9-30-25	Meredith Brow	Harassment, Intimidation, or Bullying (HIB) Training Program	\$165	\$0	Full	Toms River, NJ
9-30-25	Patrick Karl	Harassment, Intimidation, or Bullying (HIB) Training Program	\$165	\$0	Full	Toms River, NJ

9-30-25	Alyssa Schulte	Harassment, Intimidation, or Bullying (HIB) Training Program	\$165	\$22	Full	Toms River, NJ
10-16-25 to 10-17-25	Suzanne Crowley	NJPSA Fall Conference 2025	\$430	\$250	Full	Atlantic City, NJ
10-16-25 to 10-17-25	Seth Herman	NJPSA Fall Conference 2025	\$430	\$250	Full	Atlantic City, NJ
10-17-25	Jared Gonsalves	Association of Student Assistance Professionals Monthly Meeting - Oct	\$0	\$0	Full	Eatontown, NJ
10-21-25 to 10-22-25	Lindsey McCarthy	NJSBA Learning Label Panel	\$0	\$0	Full	Atlantic City, NJ
12-12-25	Megan Rizzitello	BER: Using AI to Increase MATH Learning and Increase Teacher Productivity	\$295	\$0	Full	Virtual
10-1-25 12-2-25 2-3-26 4-15-26	Stephen Sarles	Monmouth County Principals Association	\$0	\$0	Half AM	Tinton Falls, NJ
11-12-25 to 11-14-25	Alyssa Schulte	Tennessee Rocky Top Invitational Fall 2025	\$0	\$180	Full	Knoxville, TN
11-13-25 11-20-25 12-4-25	Susan Shay	Creating a Neuro-Affirming Environment: Strategies for Educators	\$0	\$0	Half AM	Virtual

18. Approval Junior Prom

Recommend board approval of a contract with The Gramercy for the RFH Junior Prom to be held on April 17, 2026.

19. Approval Senior Prom

Recommend board approval of a contract with TillingHouse for the RFH Senior Prom to be held on May 21, 2026.

20. Approve Budget Calendar

Recommend Board to approve the 2026-2027 Budget Calendar as per [Attachment A](#).

21. RFH Homecoming Dance

Recommend Board approval for the RFH Homecoming Dance to be sponsored by the SGA and to take place October 11th from 7:00-9:00 p.m.

22. Approve Internal Capital Projects Plan (LRFP)

Recommend Board to approve the Internal Capital Projects Plan (LRFP) for the 25-26 SY.

23. Approval of a Contract - Ice Rental - RB Generals Hockey Club LLC

Recommend Board approval of a contract with RB Generals Hockey Club, LLC, Red Bank, NJ, for ice time for practices and games for the 2025-2026 season in the amount of \$30,918.75 pending the scheduling of competition for the ice hockey team during the winter season.

24. Approval of Consultant

Recommend Board approval of Kathy Helewa as a consultant at a cost not to exceed \$1,200.00.

EDUCATION**The superintendent recommends education items #25-28****25. Approval of Field Trip Request(s) for the 2025-2026 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2025-2026 school year:

DATE	DESTINATION	CLUB/CLASS	ADVISOR/ CHAPERONES
October 1 December 10 March 25	Shore Conference Leadership Meeting, Freehold Township High School	Athletics	Elizabeth English Kimberly Pierson
February 17	Women in Sports Day, Ranney	Athletics	Elizabeth English Kimberly Pierson
June 11	Chapel Beach Club	Senior Class	Alyssa Schulte Chaperones TBD

26. Approval of Fundraising Request(s) for the 2025-2026 School Year as listed

Recommend board approve the following fundraising request(s) for the 2025-2026 school year:

DATE	CLUB/PROGRAM	ADVISOR(S)	ACTIVITY
2025 - 2026 School Year	Class of 2026	Alyssa Schulte	Dine to Donate Events
October 6	SGA	Nicholas DelBuono Alyssa Schulte	Supply Donation

October 26	Key Club Varsity Football	Jeremy Schulte	Dermer Dreams Food Drive
November	Class of 2026	Alyssa Schulte	Delicious Orchards Thanksgiving Pie Sale

27. Approval of Home Instruction

Recommend Board approval of home instruction for the 2025 - 2026 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/COST
27001119	9/2 - 9/30 10 hours per week	Medical	Facility / \$48/hour

28. Approval of Revised 2025 - 2026 School Year Calendar

Recommend Board approval of the revised 2025-2026 school year calendar as per [Attachment B](#).

POLICY & PLANNING

The superintendent recommends Policy & Planning items #29

29. Approval of Second Reading of Policies and Regulations

Recommend Board approval of the second reading of the policies and regulations listed below:

- Bylaw 0143 - Board Member Election and Appointment
- Bylaw 0174 - Legal Services
- Bylaw 0177 - Professional Services
- Policy & Regulation 1570 - Internal Controls
- Policy 2361 - Acceptable Use of Computer Networks and Computer Resources
- Policy 2422 - Statutory Curricular Requirements
- Policy & Regulation 6111 - Special Education Medicaid Initiatives
- Policy 5339.01 - Student Sun Protection

11. Motion to Approve Recommendations

12. Approval Vote

13. Discussion Items

14. Public Comment - Any School Related Topic

15. Executive Session

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege
- ❖ Negotiations

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on September 16, 2025 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

16. Reconvene Public Session
17. Superintendent’s Additional Action Items
18. Motion to Approve Recommendations
19. Other Business
20. Unfinished Business
21. Adjournment

Communicating With the Board of Education

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.

Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.